



Saint Paul's Waccamaw Methodist Church

Job Detail

Title: Student Ministry Director

Type: Full Time

Reports to: Executive Pastor

Typical Work Hours: 40 hours per week

Location: St. Paul's Waccamaw Methodist Church

Revision Date: 05.04.2026

Job Summary

The Student Ministry Director will launch and coordinate all Encounter Student Ministry activity for St. Paul's Waccamaw Methodist Church. The Director is expected to lead through adult and student leaders to disciple those between 6th and 12th grade, ensuring that all students can encounter and grow in their love of Jesus. The primary means of discipleship will be participating in an age-appropriate small group and active engagement in a weekly "Encounter" service. Services should include games, worship, prayer, and a Biblically relevant message. Discipleship small groups ought to be an application based discussion of the message, where students can share and wrestle with God's Word and its real-world application in their lives, under the supervision of a trusted adult leader. Students should also experience regular invitations and opportunities to put their growing faith in action by serving people in the local community. The Director is expected to launch, grow, and evaluate these opportunities in their discipleship effectiveness and students' engagement while regularly innovating ideas to reach and disciple more students and families. We desire not only to increase the size of our Student Ministry but also the depth of discipleship for the students at St. Paul's Church and throughout the Grand Strand.

Responsibilities

- Recruit, Train, Equip & Release both adult and student-age Disciple-Makers in all areas of Encounter Student Ministry
 - Group Leaders, Worship Team, Tech Team, Oversight Team, Prayer Team, Welcome & Snack Team, Missions Team and more
- Effectively preach the Word of God to students weekly through the creation of sermons, small group discussion guides, and other creative elements which serve to foster engagement
- Evaluate and purchase an optional weekly curriculum in coordination with the Kidzone curriculum.
- Train up Adult and Student leaders for the preaching of God's Word, and the sharing of testimonies.
- Lead a weekly evening worship service for students focused on discipleship and evangelism over activity and programs.
- Create a Discipleship Pathway for Students, modified from the Adult Discipleship Pathway.
- Recruit and empower an Encounter Student Worship Team.
- Schedule all student leaders/volunteers for weekly services within Planning Center Online (PCO), training volunteers, as needed.
- Plan and execute at least one annual mission trip for students and leaders.
- Plan and execute at least one local service event for students and leaders.



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- Provide pastoral care to students through counseling and mentoring.
- Regularly explore new ways to better engage students and their parents (especially new families), through special events/services, resources, and technology, etc.
- Become/Remain actively involved in all-church functions, events, and services, to be recognized and build relationships with families, students, and possible new adult leaders.
- Track attendance for all services/events and analyze data to plan for higher retention and growth opportunities for Encounter Student Ministry.
- Partner with Kidzone Ministry Director to aid in the transition of parents and students from Kidzone to Encounter Student Ministries and promote continual spiritual and emotional growth/maturity.
- Ensure Encounter Student Ministries, and all leaders associated with it, maintain compliance with policies and procedures of Ministry Safe, and the Global Methodist Church.
- Maintain clean student ministry spaces, ensuring that after services all areas are reset and organized, so as to not impact other meetings or services.
- Establish and maintain a Student Ministry annual budget, adhering to all financial policies of St. Paul's Waccamaw Methodist Church.
- Perform other duties, as assigned.

Qualifications

- Previous experience in student ministry or similar position, preferred.
- Willingness to learn and be coached.
- Working knowledge of computers, including Google Applications, Dropbox, Planning Center Online, Microsoft Suite, One Drive, Proclaim, Texting Software, Social Media, preferred.
- Ability to:
 - Work independently in the absence of supervision.
 - Understand and follow oral and written directions.
 - Establish and maintain effective and courteous relationships with those contacted in course of work.
 - Clearly and concisely communicate, both orally and in writing
 - Model behavior and actions consistent with core values of the church.

Job Description Acknowledgement

The above noted job description is not intended to describe, in detail, the multitude of tasks that may be assigned but rather to give a general sense of the responsibilities and expectations of the position. As the nature of business demands change, so too, may the essential functions of this position.

I have read and understand the functions and requirements of this position. I understand that this is not to be considered as an exhaustive statement of duties, responsibilities or requirements and does not limit the assignment of additional duties for this position.

Employee Signature

Date